



# Arthur Elementary School/ PTA Volunteer Form

Have you volunteered before? Have a little or a lot of time? Want to get more involved? **We'd love to have your time, talents, and energy!**

**Volunteer 1** (Please return form to your child's teacher)

**Name:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_

*Please read the event descriptions on the reverse side and place a "X" next to the event you would like to volunteer.*

PTA Events	X	PTA Events	X	PTA Events	X
Call as needed		5th Grade Fundraiser & Gift		School Directory	
America Reads		Ice Skating Party		Spirit Sales	
"Boo Hoo" Breakfast		Invent Arthur		Swim & Gym	
Campbell Soup Labels		Kernel's Night		Trunk or Treat	
Spring Carnival		Movie Night at Arthur		Hospitality for staff	
School Supply Kits		Square 1 Art		Warrior Parade	
Cedar Rapids Titan's Night		PTA Membership		Talent Show	
Enrichments		PTA Photographer			
Lego League		Roller Skating Parties			
Historian		Rough Rider's Night			

School Events	X	School Events	X
Call as needed		Speak Up program	
Book Fair		Hearing Testing	
Field Day		Library Help	
Lunch Shift Volunteer		Homeroom Parent	
Fall Picture Day		Classroom Parties	
Spring Picture Day		Box Tops	
In classroom helpers		Mt. Mercy visit chaperone	
Magic Mallet assistant		Office assistant	
Classroom at home help		Grounds assistant	
Recess Shift Volunteer		Kindergarten Lunches	

**Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_ **Student Name:** \_\_\_\_\_ **Grade:** \_\_\_\_

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## PTA Event Descriptions

**Call as Needed:** Will help when and where as needed (on call)

**America Reads:** One-day event where local “celebrities” are invited to Arthur to celebrate the National America Reads program by reading in front of a group of students. Help contact “celebrities”, mail thank-yous and/or help escort readers to classrooms during the America Reads event.

**“Boo Hoo” Breakfast:** Coordinate a small breakfast for incoming Kindergarten parents/guardians for the 1<sup>st</sup> day of school

**Campbell Soup Labels:** Sort and count the soup labels that are turned in throughout the year to earn playground items

**Carnival:** The annual Spring Carnival includes games, tickets, prizes, food sales and entertainment

**School Supply Kits:** Coordinate with the school and EPI to organize sales of school supply kits

**Cedar Rapids Titan’s Night:** Coordinate with the Titan’s for date, tickets, etc. Organize flyer to go home with students.

**Enrichments:** Committee members plan and organize after school activities throughout the year

**Lego League:** Organize and lead a group of students who build with Legos based upon a given “challenge”

**Historian:** Write a brief history article each month in the Knight News

**5th Grade Fundraiser & Gift:** Works with the Fifth grade teachers to organize the annual fundraiser and gift purchase

**Ice Skating Parties:** Organizes Ice Skating Party for the year

**Invent Arthur:** Helps students to be creative with their. They will be judged at school level before advancing to the regionals

**Kernel's Night:** Organizes Arthur Night at the Kernels Game

**Movie Night at Arthur:** Organizes and runs movie nights choosing movie and getting snacks/raffle prizes

**Original Works:** Assist with preparing artwork for product orders and distribute finished product

**PTA Membership:** Collects membership forms, distributes cards, and maintains a spreadsheet of current members

**PTA Photographer:** Take pictures at all PTA/School events for year book and Slide show end of year for Mrs. Hoyer

**Roller Skating Parties:** Organizes Roller Skating Parties for the year

**Rough Rider’s Night:** Coordinate with the Rough Rider’s for date, tickets, etc. Organize flyer to go home with students.

**School Directory:** Collects student contact information and compiles into a document to be given to each family

**Spirit Sales:** Assist the chair(s) with planning product designs, marketing and sales of Arthur clothing and items

**Swim & Gym:** Organizes annual swim and gym at Washington High School

**Trunk or Treat:** Coordinates activities for Trick or Treating out of “trunks” in the back parking lot of Arthur

**Hospitality for Staff:** organizes dinners for staff during conference evenings and treats for Teacher Appreciation Week

**Warrior Parade:** coordinate Arthur students walking in home coming parade with Washington Student Council

**Talent Show:** coordinate students who would like to participate. Send home flyers as needed.

## School Event Descriptions

**Call as Needed:** Will help when and where as needed (on call)

**Book Fair:** Help in Library with sales at scheduled times during a one week fair.

**Field Day:** Assist the PE teacher with games and relays for the day.

**Gymnastic Setup:** Assist PE teacher set up gym equipment for the gymnastic unit.

**Picture Day:** Help make students look beautiful for the Fall and Spring pictures.

**Lunch Shift Volunteer:** Assist in supervision of students during lunch shifts.

**Kindergarten Lunches:** First 2 weeks of school help seat and supervise kindergartners.

**Homeroom Parent:** Set up volunteers to bring treats for 3 parties and help teacher when contacted.

**Classroom Parties:** Bring treats for one of the 3 parties in a school year (October, December, February)

**Box Tops:** gather, cut and assemble box tops to send in for reimbursement for Arthur programs

**Mt. Mercy visit chaperone:** attend Mt. Mercy field trips as chaperone and/or driver

**In Classroom Helper:** Assist teacher with projects in the classroom, works with small groups of students

**Classroom at home help:** cutting, sorting, typing, etc. as needed for teachers

**Speak Up:** Helping 5<sup>th</sup> graders develop a speech to present to the classrooms.

**Hearing Screening:** Assist students from class to the hearing van and back for a day.

**Library Help:** Shelving books as well as other projects they may have.

**Recess Shift Assistant:** assist in recess supervision, playing games with students, etc.

**Grounds Assistant:** Keeping the outside grounds picked up and beautiful during the year/planting/weeding

**Office Assistant:** stuffing envelopes, putting supplies away, filing, etc.

**Magic Mallets Assistant:** assisting in loading and transporting Magic Mallet instruments to off campus performances

## Volunteer 2 (Please return to your child's teacher)

Name: \_\_\_\_\_ Email Address: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

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"Boo Hoo" Breakfast		Invent Arthur		Swim & Gym	
Campbell Soup Labels		Kernel's Night		Trunk or Treat	
Spring Carnival		Movie Night at Arthur		Hospitality for staff	
Collins Road Theater		Original Works		Warrior Parade	
Cedar Rapids Titan's Night		PTA Membership			
Enrichments		PTA Photographer			
Lego League		Roller Skating Parties			
Historian		Rough Rider's Night			

School Events	X	School Events	X
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